



23/10/2020

JOB TITLE: JUNIOR GRAPHIC DESIGNER – TRAINEESHIP (PART TIME)

LOCATION: BRUSSELS, BELGIUM

DEVELOPMENT Solutions Europe Ltd. (DS) is a European consultancy and serves the international donor and business community in support of EU-funded sustainable development and business facilitation projects, primarily in emerging markets. DS work covers the fields of international trade and economy, environmental conservation and energy efficiency, and business facilitation to SMEs. This expertise is built on our strong grounding in project design and management, research, policy analysis and business, public and government relations. Further information regarding our projects and expertise is available by clicking [here](#).

We are currently looking for a **highly-motivated junior level Graphic Designer to join the DS office in Brussels on an initial 12-month part-time contract (3 days per week)** with possible renewal based on the performance metrics. Reporting directly to the Project Managers, the person will deliver design outputs of the projects including, but not limited to: design and layout of guides, reports, infographics, leaflets, Social Media graphs, on-line campaigns, website banners and event-related visibility materials, such as invitations, roll-ups, banners, business mission catalogues, etc. Adherence to the European Commission's Visibility Guidelines is a necessity given the nature of the outputs. This is a position for a junior graphic designer who wants to become familiar with graphic design for EU funded projects.

QUALIFICATIONS - IDEAL CANDIDATES REQUIRE:

- Higher education or certification in graphic design and related tools such as Adobe InDesign, Adobe Illustrator and Adobe Photoshop;
- Proven experience in graphic design;
- Understanding the nature of Social Media visuals and proven experience in designing on-line graphs;
- Advanced understanding of creative work and ability to independently build layouts and design templates for various information and promotion materials;
- Ability to work with limited direction, and capacity to ensure strong coordination with colleagues, as well as strong organisational skills;
- Thoroughness and attention to detail;
- Reliable, highly motivated and hard-working;
- Ability to work in a fast-paced environment and on multiple projects at once;
- Competence in video and audio podcast editing programmes, such as iMovie and Audacity is an advantage;
- Excellent knowledge in spoken and written English.

APPLICATION INFORMATION:

Applicants should have the right to live and work in Belgium, DS is not able to sponsor work permits. The Interested candidates are encouraged to send a CV and portfolio or examples of previous work to vacancy@development-solutions.eu indicating "*Graphic Designer in Brussels*" in the email heading.

Applications will be reviewed on a rolling-basis. In your application please indicate your soonest availability to take up this position. Only short-listed candidates will be contacted for interviews.